NASD OFFICIAL THIRD-PARTY COMMENT FORM

Comment Notification of April 11, 2022

Deadline: 5:00 p.m. Eastern Time on May 16, 2022

Before completing this form, please read the “Rules and Procedures for Third-Party Comment Related to Initial or Periodic Reviews for Accreditation” document on the NASD Web site and review other applicable information in the current NASD Handbook and any addenda. (An electronic version of the NASD Handbook is available free of charge on the NASD website.)

Third-party comments must be presented as indicated in the instructions, including submission directed in writing to the NASD National Office by U.S. Mail or courier service, signed by the filer, and accompanied by this form completed in hard copy. The eligibility of third-party comments for review is determined after this form and accompanying information are filed. Filing in and of itself does not constitute eligibility.

I. FILER INFORMATION

________________________________________  __________________________  __________________________
First Name                          Middle Initial                  Last Name

Street Address

________________________________________  __________________________  __________________________
City                             State                          Zip Code                  Country

Telephone                           Fax                           E-mail

College, University, School or Department of Dance, or Institution named in the comment

Address of College, University, School or Department of Dance, or Institution named in the comment

• Relationship of filer to the above-named college, university, school/department of dance, or institution:
  ☐ Student         ☐ Parent         ☐ Faculty         ☐ Other: __________________________

• Current student status of filer (if applicable):
  ☐ Enrolled        ☐ Graduated         ☐ Other: __________________________

II. THIRD-PARTY COMMENT INFORMATION

Third-party comment information must be typed, signed, and attached to this form as separate pages and address the following information.

A. State the nature of the comment (3-5 sentences).

(continued)
B. Briefly describe the details of the comment in the clearest possible language; 2500 words is the maximum length. Present itemized issues or concerns as they relate to specific NASD standards, procedures, or rules as published in the NASD Handbook and any addenda to the Handbook current at the time of the review.

C. Provide specific, factual documentation corroborating each concern raised along with specific citations from the NASD Handbook in the following sample format: for example, “see NASD Handbook, Standards for Accreditation, Section II., item G.1.a.” All documentation submitted in support of the comment should be labeled clearly as exhibits using sequential letters for subsequent documents (i.e., “Exhibit A,” “Exhibit B,” and so forth).

D. Present evidence that the institutional review or grievance procedures available and applicable to the comment and comment filer have been completed or exhausted. Provide a copy of the institution’s written response to expressions of concern as a result of prescribed institutional procedures and any other relevant documentation labeled clearly in the sequence described above in item II.C.

E. Documentation for items C. and D. must not exceed 50 pages.

III. AGREEMENT

This comment will not be acknowledged unless all boxes below are checked.

☐ I have read, understand, and agree to all items contained within the current “Rules and Procedures for Third-Party Comment Related to Initial or Periodic Reviews for Accreditation” published on the NASD Web site.

☐ I confirm that in my opinion the comment contained within and attached to this form meets the eligibility criteria set forth in Section 3.C. of the “Rules and Procedures for Third-Party Comment Related to Initial or Periodic Reviews for Accreditation,” but that final determination of eligibility rests with the NASD staff.

☐ I authorize the NASD Executive Director to forward all information contained within my comment, including all documentation pertaining to my comment, to the involved institution.

☐ I understand that by checking this box and signing and dating this form below, I hereby certify that all of the information I have provided herein and attached is true and complete.

_________________________  ____________________________
Signature                      Date

____________________________
Print Name

Note: For an official third-party comment to be accepted, all sections of this form must be completed in total and in the manner and format requested.